



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: www.mcwd.org

TEL: (831) 384-6131 FAX: (831) 883-5995

DIRECTORS

DAN BURNS
President

HOWARD GUSTAFSON
Vice President

KENNETH K. NISHI
JAN SHRINER
WILLIAM Y. LEE

Board of Directors
Budget and Personnel Committee Meeting
Marina Coast Water District
11 Reservation Road, Marina, California

Date: September 28, 2012
Time: 9:00 a.m.
Location: MCWD Board Room, 11 Reservation Road, Marina

Committee Members

Dan Burns
Howard Gustafson
Kenneth Nishi - Alternate

Agenda

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order
2. Public Comments on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to three minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve/Receive the Draft Minutes for August 24, 2012
4. Discuss the Revised Expense Reimbursement and Travel Policy
5. Total Compensation and Classification Study Discussion
6. FY 2012-2013 Ord Community Proposed Budget
7. Identify Agenda Items for the Next Committee Meeting
8. Committee Member Comments
9. Adjournment

Next Meeting: Friday, October 26, 2012, 9:00 a.m., 11 Reservation Road, Marina

Marina Coast Water District
Budget and Personnel Committee
Staff Report

Agenda Item: 4

Meeting Date: September 28, 2012

Prepared By: Jean Premutati

Reviewed By: Carl Niizawa

Agenda Title: Discuss the Revised Expense Reimbursement and Travel Policy

Summary: The Board reviewed the revised Expense Reimbursement and Travel Policy at the September 11, 2012 regular meeting. Suggestions and comments were provided to staff to clarify items within the policy that apply to the Board or staff or both. In addition, the Board asked for consistent language as that of the Board Procedures Manual as well as defining amounts for meals.

All comments were incorporated into the attached second revision of the policy.

Attachment: Revised Expense Reimbursement and Travel Policy

Marina Coast Water District
Budget and Personnel Committee
Staff Report

Agenda Item: 5

Meeting Date: September 28, 2012

Prepared By: Jean Premutati

Reviewed By: Carl Niizawa

Subject: Total Compensation and Classification Study Discussion

Summary: On August 14, 2012, the Board received the draft total compensation and classification study by the consultant Koff and Associates. While there was considerable discussion and explanation of the study provided by the consultant, the next step in the process was yet to be determined. Staff brought the study back to the Budget and Personnel Committee (Committee) at the August 24, 2012 meeting and the Committee recommended agendaizing this item for Closed Session MOU negotiations at the September 11, 2012 Regular Board Meeting.

Staff is bringing this item back to the Committee for further discussion.

The Study is not attached, as it was submitted at the previous Committee meeting on July 27, 2012 and the Regular Board meeting on August 14, 2012.

Marina Coast Water District
Budget and Personnel Committee
Staff Report

Agenda Item: 6

Meeting Date: September 28, 2012

Prepared By: Kelly Cadiente

Reviewed By: Carl Niizawa

Subject: FY 2012-2013 Ord Community Proposed Budget

Summary: The committee is requested to discuss the FY 2012-2013 Ord Community Proposed Budget and make recommendations to the Board on what possible actions the Board may take regarding the budget in light of what transpired at the Fort Ord Reuse Authority Board meeting on September 14, 2012.